



We are a leading developer and manufacturer of mechanical and electronic locking systems as well as car access and authorization systems for the global automotive industry. Founded in 1908 in Velbert, Germany, we are an independent, family-owned company with around 9,300 employees at locations in Europe, America and Asia and achieved sales of around EUR 1.1 billion in the financial year 2019.

Project Management Officer - PMO (m/f/d)

Reference number (009/21)

Your Role

- ▶ Drive the transformation and mindset change of the Huf Group Project Management and adjacent functional areas
- ▶ Ensure procedural clarity through continuous optimization of the PM Handbook and subordinate guidelines
- ▶ Enable efficiency through creation and continuous optimization of PM standards and (IT) tools
- ▶ Prepare working drafts and moderate cross-functional work groups during definition of processes and standards
- ▶ Train the PM function and adjacent functional areas on processes and the use of standards and (IT) tools
- ▶ Moderate and support the cross-functional project Steering Committees with the BU management team
- ▶ Support the implementation of a new IT solution for Project Management and Engineering Change
- ▶ Ensure transparency of the project portfolio and the project management performance
- ▶ Create (top) management status updates and deep dives

Your Skills

- ▶ University degree in business, engineering, computer science or a related field
- ▶ Professional experience in Automotive Project Management, Engineering, Quality or adjacent functional areas preferable
- ▶ Professional Project Management certification and/or experience with agile project management preferable
- ▶ International experience and fluency in English and German
- ▶ Deep familiarity with Project Management IT Tools

What we offer

- ▶ Exciting tasks, scope for creativity and an open management culture
- ▶ Flexible working hours, working remotely
- ▶ An attractive salary package with additional benefits
- ▶ Career development opportunities

If you are interested, please send your detailed job application stating your desired salary and reference number (009/21) in the subject line to:

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