



We are a leading developer and manufacturer of mechanical and electronic locking systems as well as car access and authorization systems for the global automotive industry. Founded in 1908 in Velbert, Germany, we are an independent, family-owned company with around 7,300 employees at locations in Europe, America and Asia and achieved sales of around EUR 1 billion in the financial year 2021.

## Accounts Payable Accountant

**OVERVIEW:** The Accounts Payables Accountant will be responsible for an efficient maintenance and processing of accounts payable transactions, including preparing and instituting payments, support the SAP S/4HANA implementation and harmonization at Group Level.

### Key Activities

- ▶ Verify vendor invoices, check them along with defined standards and process them further up until payment - follow up on open transactions
- ▶ Ensuring the rule-based posting of all business transactions, while maintaining compliance
- ▶ Perform and review of account assignments and postings – follow up on complex cases
- ▶ Resolve open issues with the operating units and clarify complex situations in AP
- ▶ Support intercompany reconciliation
- ▶ Assess requests from legal entities as well as complex issues in AP
- ▶ Identify and work on process improvements within accounts payable incl. support of related projects
- ▶ Be a trainer / coach for new team members

### Profile

- ▶ University Degree (Accounting, Finance)
- ▶ Advanced work experience (+ 4 years) in accounting / accounts payable
- ▶ Very good SAP knowledge (FI / CO) and preferred previous experience with AP technologies e.g., OCR, invoice verification, workflows
- ▶ Team player with an open-minded attitude

- ▶ Strong communicator both written and verbal in English and native language
- ▶ Self-efficient and organized in prioritizing tasks and projects

### Benefits

- ▶ Induction and training programs that provide you with all of the knowledge to excel at the workplace
- ▶ Young, professional and dynamic team
- ▶ Competitive salary and flexible benefits (sports, wellness, transport, holiday reward etc.)
- ▶ Health and wellbeing (medical care, fruits day, lunch vouchers etc.)
- ▶ Professional development both technical and managerial
- ▶ Increased work-life balance (flexible working hours and mobile work, extra vacation days)
- ▶ Special fidelity package
- ▶ Modern and central working facilities (contemporary offices, relaxing and entertainment areas)

**If this sounds interesting to you, please send your comprehensive application materials to:**

**Huf Romania**

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